

Kolb Elementary School Parent Faculty Club (PFC)

Meeting Minutes May 12, 2022

PFC General Session, 6:00 PM - 8:00 PM

In Attendance

Co-President:	Mindy Destro
Co-Vice President:	Deepti Verma
Co-Vice President:	Sanjana Jangeed
Secretary:	Bhavin Doshi
Co-Treasurer:	Dhaval Doshi
Co-Director of Spirit Wear:	Shaista Khan
Room Parent Director & Volunteer Coordinator:	Lydia Wilson
Co-Director of Spirit Wear:	Shwetha Hegde

Absent

Co-President:	Nisha Thomas
Principal:	Clara Lee
Co-Director of Comm. & Technology:	Jayesh Leillany
Co-Director of Comm. & Technology:	Geetika Dhaundiya
Co-Treasurer:	Chong Hyo Hong

Other Guest Speakers / New Board Members / Parents / Students:

Rudolph Anthony (Farm Fresh To You), Anish Shah, Kym Puri, Ankita Agrawal, Kristina Desai

Meeting Called to Order: 6:02 PM

Introductions and Welcome. New members introduced themselves along with other board members.

Presentation by Farm Fresh To You

- Year-round fundraiser
- 10% proceeds to go to Kolb PFC
- Variety of products available to order including vegan products

Principal's Report *(Report given by Mindy)*

- SBAC testing completed.
- Teachers and staff appreciate PFC and thank us for our support
- School preparing for Mr. Rick (Head Custodian) and Ms. Ferrier's retirement (Librarian)

- Disney Day theme on June 1st for Mr. Rick's retirement. Ursula to decorate MPR and other areas. He will go around different areas.
- Consider a gift for Ms. Ferrier from PFC. Ideas include gift card, flowers, gift hamper, or farm fresh to you box. Mindy to confirm with Mrs. Lee if there is any specific date they will celebrate her. Deepti to check with Rudolph if a FFTY gift card purchase qualifies for proceeds.

Public Comments:

None

Upcoming Events:

Virtual Talent Show

- Videos get uploaded as scheduled. Parents have been informed (Links going out) and hopefully are enjoying it.

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5th grade promotion

- Jenni Masse leading the arrangements for 5th grade promotion on June 2, 2022
- More volunteers needed. Plan is to encourage 4th grade parents to help out.
- Stations to be set up. Lydia working with Jenni to get the word out. 8.45 to 11.30. Each class to get 30 mins.

Board Position Updates

- Bhavin motioned first to nominate following:
 - Ankita Agrawal for position of **President**
 - Esha Shah for position of **Secretary**
 - Deepti seconded the motion. Everyone approved. Motion passed.
- A parent interested in treasurer's role - They will connect with Mindy
- End of year celebration date TBD soon
- Up to PFC discretion on how to wean old board member's access to PFC board material

Fundraiser update:

- No new updates
- Keep supporting fundraiser that have already been set up (See's candies and Farm Fresh to You)
- Some more dine outs to be scheduled for last week of May
- First Day School Supplies flyer to be out soon.
- Dine-out to be scheduled in June but will need approval of flyers by Mrs. Lee who will be in school until mid-june. School Staff will be back in session in last week of July

Spiritwear Update

- No new orders on PFC webstore
- Inventory check to be done after school hours

Volunteer/Room Parent Update

- Teacher appreciation week went well
- Good turn out for decorating doors. Lydia will forward us the pictures.
- Hopefully room parents have more role to play next year with in person participation

Enrichment Program Updates

Breakfast Book Club Update

- Book club has ended. Was successful overall. Parent participation was excellent.
- Lydia to lead the book club next year. Plan to have parents register by August end. Lydia will start preparing the book list. It may or may not be in-person. Will discuss with Mrs. Lee. Expected to start in September if everything goes to plan.

Run Club

- Last charms along with participation certificates were distributed.
- May seek help from teachers who has participated in run club before and brainstorm ideas to make it more appealing (eg. Have teacher as a liaison for run club)

Art Program

- No updates
- Keep looking for interested parents who may want to lead art program
- Hopefully will get some interested parents for art program committee during registration

President's action item(s):

- April meeting minutes: Lydia motioned first to approve. Dhaval seconded it. Approved with no one opposing.

Treasury Report

- Received donations from Box Tops, Dine-Out proceeds (Chipotle, Amici's) and parent donations
- Funds moved from Science and Astronomy night to Run club as discussed
- Some grade level grants were approved except grade 1 requests for which have not been submitted yet. Reminder should be sent to submit before the last day of school.
- Bookkeeping software promotion has ended. Technically, new fiscal year starts from July 1 - June 30. Running cost from now on would be \$80 a month. Increase budget for next year to \$1000.
- Additional \$455 was given for picnic table
- Check from Namaste Pizza was received in February 2022 for fundraiser in Oct 2021.
- See's Candies check still pending

Miscellaneous

Budget planning meeting needs to be scheduled or will be after PFC meeting

Spiritwear: The incentives not picked up last year to be included back into the inventory. Parents have been sent reminders but there has been no response so far. If they come back asking for it then decide based on availability.

Fall registration incentives for donation: First come first serve with whatever we have. Limited quantities should be mentioned when promoting. Next year the store will be online. Plan is to still use FutureFund for next year as well. Mindy to email Julie to see if we will have in-person check-in.

Parent engagement on social media: Need data on active families for better engagement opportunities. Whatsapp group has provided with an avenue. Can include WA groups links in the fall registration set up. Facebook engagement is not very encouraging at this point. Maybe PFC needs to post more on FB to see more participation. Featured Events can be published on PFC FB page.

Adjournment

- The meeting was adjourned at 7.06 PM.
- The next meeting will be for the next academic year in Aug 2022.