

PFC Meeting Notes Template

Date: 9/15/2025

Time: 6:04 PM- 6:56 PM PST

Location Kolb Cafe

Attendance

- President: Sanjana Jangeed
- Secretary : Suvarna Shet
- Vice President(s): Nasim Mirnateghi & Rhea Desai (Absent)
- Treasurer: Oleksendar Saychuk (Absent) & Lin Qi
- Director of Volunteers & Room Parents : Sushma Bhosale & Yi Chen
- Director of Communication:- Vacant
- Director of Spiritwear : Tanisha Vishnoi
- Principal: Mrs. Lee
- Teachers' Representatives :
- Guests / Other Attendees : Ms. Morales, Hafsa Bhatti

Meeting Agenda

- Welcome to New secretary Role, Bank update to get Lin onboard
- Budget 25-26
- DUSD Meeting Updates, No support on School Supplies from the PFC confirmed in the DUSD meeting, fund raising for the events will be counted as Donations (e.g. Ice cream Social
- Round Robin of all the board members

President's Welcome :

School connect Organization meeting @sanjanaj@kolbpfc.org

School Connected Organization Annual Training

Tuesday, Sep 16 • 9:30 – 11:30 AM

Google Meet joining info Video call link: <https://meet.google.com/utf-ywox-tjx>

Principal's Report :

1. Positive behavior , disciplinary SOAR posters and replaces the blue tickets, catch the children doing good things and reward the children whos s doing good! Target of positive things
2. Early Pride Behavior Reflection Form escalation depending on kinds of severity, actions will be taken. Same offense, teachers are expected to call and fill in the reflection. 4th escalation will be principal intervene. It doe snot go home, its for teachers record purpose.
3. Fun Run, we had good participations. Ms. Cisneros had 28/ 29 registrations, for big corporation matching donations. Fun run money will be used for outside school experience- Field trip, Assembly, Science Camp. ASP fund money
4. Thinking Maps: Each grade level will meet twice month and brainstorm what will be our big initiative. Trying to build sense of belonging, that conference will focus on positive relationship with parents and staff
5. Science Camp/ Outdoor for 5th grade is Nov 4th - Nov 7th; one student requiring scholarship if can be supported, school is ready to support half and half.

Teachers' Reports :

VP (Fundraising/Events) Report :

(Nasim/Rhea)

- Panda Express: 38.50\$ check mailed to school 9/10/2025
- Successful Ice-Cream Social,
 - donation from BR (in-kind)
 - donation from Empower (monetary donation)
- September Dineout: 09/16/2025 (tomorrow) at Dave's Hot Chicken
- Boxtop goes directly to school

October:

- BikeMobile Oct 10th 2-5pm for free will fix Children's bike.
We are are looking for ice-cream/shaved ice truck (Ms. Morales suggested a vendor)
- Bike and Roll to School 10/15 (drop off) Rhea/Nasim collect giveaways from city/posters etc. we will send volunteer sign ups soon

- Trunk or Treat 10/24 (friday evening)
 - Calendar request for Oct 24th Friday Evening
 - Facilitron Payment Pending (sanjanaj@kolbpfc.org)
 - Requested donation for decoration from KR farms
 - Requested giveaways from for pumpkin contest from **Farm Fresh** and **BR**
 - Family sign up to be send out in october
 - Candy Contest (need help from sushma@kolbpfc.org and yichen@kolbpfc.org)
 - Planning for pumpkin contest (need to send sign up)
 - Send sign up for trunk of treat cars

Fundraisers;

- KR farms Wednesdays fundraiser in October for Pumpkin Patch (every Wednesday in October tickets purchased online to support KOLB)
- Panera Bread Dineout 10/15 5 to 8 pm.

Rhea/Nasim attended DUSD PFC meeting,

- Gave updates for our events
- Most schools PFCs (except fallon) seem to collect less money during check-in donations.
- When we collect money toward an event and/or get donations for that event it goes toward that event only, no separate fundraising application is needed
- We submit fundraising applications for general fundraising activities year-round.

Director of Volunteers Report:

Collected room parent info from teachers

Had the room parents kick off meeting on sep 2nd (send Mrs. Lee updated copy of Handbook)

Had send out the vision and hearing screen volunteer sign up

Started brainstorming recess for the Diwali - 10/13/25

Mrs. Lee suggested recess craft activity for early Nov sushma@kolbpfc.org (dates)

Diwali Craft :

1. 200 Small paper plates
2. Colors / Brushes / Tissue / trays
3. Construction papers in orange,red , yellow
4. Glue
5. Scrizzer

Director of Communication Report:

Updated website (events /old pages/ new board)

Created emails for new board members

Mailchimp setup program changed to 0\$ per month (instead of 29\$), September Newsletter Sent, October is in process

Sign ups from RunClub and BBC shared with parent volunteers

Will request parents/volunteers to send their pictures during events so we can tag them on insta and add in the newsletter.

Director Spiritwear Report :

Vendor : Custom Sports Sale; mark up is \$2.05 /spiritwear

The flash sales dates are 9/26-10/17, and door to door is 2 weeks and will be mailed to School/director of spiritwear address. As 9/26 is friday, we can handover the flyers on 9/29 which is Monday. Soft Launch has been done. They have also provided access to their store. Marketing Material and Sample had been mailed and we should receive them by 9/18. The QR code, flyer and Order Form has been attached in the email. (Suggestion by Ms. Morales, if it can be shipped to their respective parents home)

Treasurer's Report :

Lin's Live Scan was cleared on August 29, 2025 (lin@kolbpfc.org will be drafting the process for Live Scan)

Had budget review meeting on September 9, 2025 from 5:00 pm to 5:45pm.

- Updated line items of 2025 - 2026 proposed budget;
- Obtained supports for various budget numbers

To do:

- ☐ OS to update 2024 - 2025 actual numbers
- ☐ Sanjana to give Lin access to the older Treasurer's folder
- ☐ Lin will need Quickbook access
- ☐ Lin will need bank access

PFC Club Reports :

Run Club : 18 sign ups, \$700 for registration and we will be doing first run club this Friday 9/19; will be hosting welcome BF

BBC : 20 designs ups across grades, have # of parent volunteers, brainstormed the process (Book List, planning to give it by end of sept,) First day of BBC : 10/23/25 7:20 am , and bf will be every month.

Public Comments :

Dana Fitzer Matthew Leal Question , introduction

Action Items & Next Steps :

Next Meeting

Date: Monday October 13th, 2025, 6-7PM, Location: Kolb Cafe (Rescheduled due to Diwali)

~~Date: Oct 20th 2025; Time: 6 PM - 7 PM; Location: Kolb Cafe~~