



## Kolb PFC Meeting Minutes June 4, 2015

PFC General Meeting from 6:30PM - 7:30PM

### **In Attendance:**

Sobia Qureshi-VP Fundraising  
Grace Drinkwater – VP Programs  
Angela Marotta- Leader Treasurer  
Janet Ramsey – Co- Treasurer  
Malena Gonzales – Secretary  
Sreetapa Biswas -- Room Parent/Volunteer Coordinator  
Shazia Nomani – Room Parent Coordination (incoming President)  
Ursala Richardson – In coming Co-Treasurer  
Rabia Naeem-Babar – In coming Communication & Technology  
Catherine Galang – In coming Spiritwear Coordinator  
Sharon Marts – In coming Secretary (interim)  
Dr. Nicole Williams Browning – Principal  
Barna De – Art in Action Co-chair  
Cathy Chang - Parent  
Ruth Rhymaur-Parent

### **Meeting Called to Order: 6:36PM**

In coming PFC President welcomed the group and informed everyone that we would be discussing provisional budget for next year 2015-16. New Site Council members were announced and congratulated; Lindy Chia (Chair), Elizabeth Early (co-chair) & Venkat Bandaru (secretary). The group was informed that the District was hosting a Thank you Luncheon for all the outgoing and incoming leaders on June 6th

**Principal's Update** -- Dr. Browning started with the exciting news about the CA Business and Education Award given that week to Kolb. The reason for the achievement had to do with closing the achievement gap and improving other school criteria. Another area of pride which likely contributed to our award is our school's focus upon character and its results such as the number of suspensions decreased (from 28 in the school's opening year(s) to 3 last year). Having a full time counselor and a character committee that emphasizes climate surely has helped this. Dr. Browning shared that other schools in our area – Dougherty, Green and now Kolb all had this award. To show this recognition, a banner will be hung in the new school year. Dr. Browning also announced two promotions; Ms. West who will be the English language Arts (ELA) Literature coach for the district. Secondly, Ms. Wu will be the ELD Teacher representative. .

**Budget** -A provisional budget was presented to the group by the treasurers. Janet went over all the budget items and she summarized any modifications that were made in the provisional budget from the previous year..

**Fall Check In** -expected collection \$19,000 for the next school year, as student number will be smaller. Discussion included Cathy Chang and Ursala asking that more information should be shared to get more donations. Ursala suggested adding incentives so people are rewarded for donating. Ruth also explained she would prefer to have a line item summary of what is spent per child for each parent to see so that making out a check to PFC at the year's inception is easier to collect for PFC and more understood.

**Tri E Thalon** - the provisional budget was suggested \$19,000 (with \$1500 estimated expenditures) with fewer students.

**Spring Fundraiser** -- the suggested amount for next school year was \$18,000

**Spirit Wear Sale** --the spirit wear sales were not very high this year, so it was suggested new additions should be made for the next year. It was also decided to sell prior spirit wear at a discount before the school year ends. It was determined that those from '14-'15 PFC who are hand printed can aid in spirit wear sales on Monday and Wednesday of the following week to sell spirit wear. Announcements can be in the school classes, PeachJar and on the Marquis. The budget discussed for the next year was \$15,000.

**Escript** --Numbers for 2014-2015 were low because the awareness of Escript is low. This can be changed with better future year communications about how to sign up and use Escript.

**Amazon Smile** -- is another fundraiser that is easy to do and similar to Escript but has little awareness to our parents' which can change in the coming year. \$700 was the number from last year and we kept that figure the same for the New Year projecting.

**Dining Out** --This was an incredibly successful program, it was decided to keep the number the same for the coming year. The costs for the expenditures were zero on this because all copies and laminations came from the PFC admin.

**Jamba Juice/Kona/Mustache Mikes:** These numbers are the same for last year at \$750. Ideas were discussed about how to enhance volunteers and have advertisements at 3 gates – things would be examined next school year.

**Corporate/Employer Match** -Funds for next year are at 9,000 same as this year.

**Box Tops/Labels for Education &Amazon Smile** -These are areas which are the same or only slightly less for next year's projection (Amazon \$100 same from last year and Box Tops decreased \$1250 down to 1000 due to decreased enrollment).

## **Expenses**

**Art in Action** - Art in Actions funds were discussed and Barna recommended buying Program 1, 3, 5 and keeping the figure at \$9212 for now. This figure will change based on the enrollment number.

**Dance Day-** Discussion about the kids being tired of what was done in the past and perhaps slight changes were needed to keep this interesting. No changes in the budget were made.

**Science Fund** - Shazia explained that Spectrum of Science (Squid Dissection), Skydome visit will be changed to be a category of just SCIENCE and will be more equitably distributed across all grades. She mentioned "Science Innovation" is the new program that is used at Dorothy and Dr. Browning is interested in bringing that to Kolb next year.

**Awesome Day** - Costs were reduced to \$300 after discussion.

**Media Tech** - It was restated that funds for this role will be \$4000 higher because we will be paying for this person's services from August and not later into fall as we did in 2014-2015.

**Buses** – an increase was suggested, as Dr. Browning said teachers preferred to use busses and not parents driving, and also said that with the smaller number of classes at Kolb we can hopefully use fewer buses on fewer days rather than having the field trips be spread out over many days to accommodate so many students. Sobia indicated that perhaps a number closer to \$5000 (from just over \$3000) per class is more appropriate. After discussions an amount of 3500 was decided.

**Kinder Supplement** – Kinder supplement for onsite field trip will stay at \$2500

**Trunk or Treat/Walk and Roll, St. Patrick's Parade, Red Ribbon and Movie Night:**

These are areas that will be discussed further and have budgetary costs mentioned but are not explained on this budget.

Movie Night --The movie night format was enjoyed and many think it should be done again, the suggested budget was \$600

**Miscellaneous One Time Events/Costs such as Eagle Mascot and Pastries with Principal:**

These are areas that had unexpected changes (like Mascot costume needs) and with the Pastries program three meetings were projected and only one occurred.

**Yearbook:** Malena explained that 2014 costs were carried forth to 2015 school year and also informed us that this program is not in the red and has payments exceeding deficits.

**Classroom Stipends:** Janet went over Dr Browning request for classroom stipends for 37 teachers including classified staff will show \$9250 in the budget for next year.

**Soul Shoppe** –Janet also explained the reason for the increase with Soul Shoppe in that there will be certain in class work done for 3<sup>rd</sup> to 5<sup>th</sup> grade rather than assembly since their needs are specific and assemblies are not as effective for this grade level area. The suggested amount was \$10,000 which raised many questions and unfortunately the lead was not there to explain, so it was decided that further explanation is needed.

**Blue Tickets and Character:**

Grace explained the character education costs outlined in the budget expectation she gave PFC to derive a budget. However, many had contributed other ideas to reduce costs and felt that her amount was high. Grace explained successes and how a priority was to continue successes. There were ideas put forth about reducing costs with free incentives and free mustache mike or other vendors that cost little to nothing compared to formal programs or merchandise. Unfortunately no teachers were present to discuss the program and its need for expenditure but there was a ballpark range given for costs to be around \$3,000 rather than the amount requested of \$5000. Further discuss was recommended.

**Breakfast Book Club:**

This program is self funded. It shows \$7500 but will pay for itself.

**Speech: \$600 Bell ringer program**

This was a special request made by Ms. Hahn and she wasn't there to explain its need/use.

**Admin: Paypal fees and Scholarship Fund**

Ruth mentioned she may know someone who can help us get Paypal fees reduced or eliminated and she will explore that later so as to defray that kind of administrative costs. Card readers may still pose an expense and will be explored closer to the new school year.

**Scholarship funds** will stay the same as the projection for last year. Janet explained these funds are used at the discretion of teachers who need to give the money for students whose parents cannot pay costs such as field trip amounts or the Camp Arroyo fees, etc.

**Approval of Minutes** – The minutes for April's PFC meeting were up for a vote to approve. Shazia made the initial motion and Grace seconded it to unanimous approval. Then for May PFC Meeting, Shazia made a motion to approve and Sreetapa seconded it with approval from all as well.

**Adjournment**

The meeting was adjourned at 8:25PM. The next meeting would be on September 10<sup>th</sup> starting at 5:30PM for the board members and a general meeting at 6:30PM